



PORTLAND VA MEDICAL CENTER

*Portland, Oregon Division
Vancouver, Washington Division
Community Based Outpatient Clinics
Salem, OR Bend, OR
Camp Rilea (Warrenton, OR)*



NOTICE OF VACANCY

1. <u>Announcement Number</u> T38-10-0191-JD	2. <u>Title, Series, Grade, Salary</u> Staff Pharmacist FS GS-660-11/12 \$97, 215 to \$120,544 per annum Grade level and competitive salary commensurate with education and experience as determined by Professional Standards Board (Based on full-time employment)	3. <u>Tour of Duty</u> M-F	4. <u>Duty Station</u> Pharmacy Service, Portland Division
5. <u>Type & Number of Vacancies</u> Permanent 3 Full time positions	6. <u>Contact</u> Human Resources Assistant 503-273-5236	7. <u>Opening Date</u> 6/09/2010	8. <u>Closing Date</u> 6/23/2010

WHO MAY APPLY TO THIS ANNOUNCEMENT:

- Career or career conditional employees and permanent Title 38 employees of the Portland VA Medical Center eligible under the interchange Agreement.
- Any US Citizen

MAJOR DUTIES:

The staff pharmacist primary functions are to provide both outpatient and inpatient prescription processing, which includes the interpretation, dispensing, monitoring, counseling, and consulting for IV, Unit Dose, and outpatient prescriptions.

- Receives prescriptions from patients and staff and reviews medication profile for appropriateness of drug, dose, duration and direction for use.
- Dispenses medication at window and provides appropriate written and verbal counseling.
- Provides drug information and consultation to physicians, nurses and other professional staff.
- Provides patient consultation in both the outpatient and inpatient discharge settings
- Functions in the Nursing Skilled Care Units and Rehabilitation ward and participates in interdisciplinary team meetings.
- Assists physicians and other professional health care providers in developing therapeutic medication plans.
- Participates in the pharmacy service continuing education activities
- Assumes the duties as acting supervisor in the absence of the supervisor.
- Responsible for administrative knowledge such as rules, regulations and policies and procedures of the hospital at the local and national level.
- As required, supports dispensing and record keeping of research activities.

THIS POSITION IS IN THE BARGAINING UNIT

QUALIFICATION REQUIREMENTS:

Eligibility: Department of Veterans Affairs Qualifications Standards (VA Handbook 5005, Part II, Appendix G15) for GS-660 Series applies and may be reviewed in the Human Resources Management Service Office.

Basic Requirements

- Must be a citizen of the United States.
- Graduate of a degree program in pharmacy from an approved college or university. The degree program must have been approved by the American Council on Pharmaceutical Education (ACPE)
- Must be a current licensed pharmacist licensed to practice pharmacy in a State, Territory, Commonwealth of the United States (i.e., Puerto Rico), or the District of Columbia with at least one year of professional experience at the next lower grade or equivalent experience in private sector.
- Applicants must be able to distinguish basic colors.

(Continued on next page)

Specialized Experience: For **GS-11**: Successful completion of a 6-year course of study leading to a Doctor of Pharmacy (Pharm.D.) degree *or* 1 year of professional pharmacy experience. For **GS-12** applicant must have 1 year professional pharmacy experience *and* have successfully completed 6 year course of study leading to a Doctor of Pharmacy (Pharm.D.) degree).

BASIS OF RATING: (Knowledge, Skills, Abilities (KSAs))

Applicants must demonstrate through their experience or education that they possess the following published KSAs(from VA Handbook 5005) for the grade at which they wish to apply (and grades below that grade if applicable):

For GS-11

1. Ability to read, interpret, and apply complex written instructions;
2. Knowledge of professional pharmacy practice;
3. Ability to communicate orally and in writing;
4. Basic knowledge of pharmaceuticals, pharmacokinetics, pharmacodynamics, and pharmacotherapeutics;
5. Basic computer skills;
6. Ability to analyze drug related medical problems;
7. Skill in preparing sterile products; and
8. Knowledge of standards related to distribution and control of scheduled and non-scheduled drugs (including research and investigational drugs.) This includes, but is not limited to, those established by the Drug Enforcement Administration (DEA), Food and Drug Administration (FDA), Department of Veterans Affairs (VA), the State, (Territory or District of Columbia, if appropriate), and the Joint Commission on Accreditation of Healthcare Organizations (JCAHO).

For GS-12

1. In depth knowledge of a specialized area of clinical pharmacy practice or a specialty area of pharmacy such as quality assurance/utilization review, ADP systems, drug information, etc.
2. Advanced knowledge of pharmaceuticals, pharmacokinetics, pharmacodynamics, and Pharmacotherapeutics.
3. Skill in monitoring and assessing the outcome of drug therapies including physical assessment= and interpretation of laboratory and other diagnostic parameters.
4. Knowledge of the design, conduct, and interpretation of controlled clinical drug trials or other research related to health care.
5. Ability to communicate orally and in writing with a wide variety of individuals. This would typically include beneficiaries, professionals in other health care disciplines, and health related groups in the community.
6. Knowledge of the standards related to distribution and control of scheduled and non-scheduled drugs (including research and investigational drugs.) This includes, but is not limited to, the standards established by DEA, FDA, VA, the State (Territory or District of Columbia, if appropriate), and JCAHO.

CONDITIONS OF EMPLOYMENT:

- This is an Excepted Appointment. Excepted service positions have been excepted from the requirements of the competitive service by law, Executive Order, or by OPM regulation (5 USC 2103 and 5 CFR part 213).
- Although the duty station is shown in this announcement, it may be necessary to utilize the selected person's services at a different location within the Portland VA Medical Center commuting area if conditions require it in the future
- Eligible employees may be non-competitively reassigned to fill this position as an exception to merit promotion.
- Under Executive Order 11935, only United States citizens and nationals (residents of American Samoa and Swains Island) may compete for civil service jobs. Agencies are permitted to hire noncitizens only in very limited circumstances where there are no qualified citizens available for the position.
- All information submitted to this VA Medical Center is subject to verification by VetPro.
- If you are a male born after December 31, 1959, and are at least 18 years of age, civil service employment law (5 U.S.C. 3328) requires that you must register with the Selective Service System, unless you meet certain exemptions.
- A security clearance and a favorable suitability determination are required. Misconduct in prior employment, criminal, dishonest or disgraceful conduct, habitual use of intoxicating beverages, abuse of narcotics, drugs or other controlled substances, or reasonable doubt of loyalty to the United States are examples of reasons an offer of employment may be denied.
- Public transit subsidy benefits are available. Carpooling assistance is provided. However, single occupancy parking is limited on main Portland campus.
- Relocation incentive may be authorized.

- Recruitment incentive may be authorized.
- A drug test may be required for an applicant who is tentatively selected.
- A pre-employment physical examination will be required for an applicant who is tentatively selected.
- Applicants appointed to direct patient care positions must be proficient in spoken and written English as required by 38 USC 7402(d) and 7407(d).
- [VACareers](#) has descriptions of all Title 38 Jobs and their benefits.
- This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis
- The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.
- It is the policy of the Department of Veterans Affairs that all Federal wage and salary payments are paid to employees by Direct Deposit/Electronic Funds Transfer (DD/EFT).

HOW TO APPLY:

Portland VAMC Permanent Employees must submit a

1. [VAF 4078, Application for Promotion or Reassignment](#)

Other VA Permanent Employees must submit

1. [VA Form 10-2850c, Application for Associated Health Occupations](#)
2. Resume or CV
3. [OF-306, Declaration for Federal Employment](#) (January 2001 version or later).
4. Latest SF-50, Notification of Personnel Action
5. Copies of all current licenses
6. Latest performance appraisal

Non VA Applicants must submit:

1. [VA Form 10-2850c, Application for Associated Health Occupations](#)
2. Resume or CV
3. [OF-306, Declaration for Federal Employment](#) (January 2001 version or later).
4. Veterans Preference:
 - a. DD-214, Military Discharge Paper (member copy #4 for July 1979 or later editions) (FOR 5 POINT Veteran's Preference).
 - b. [SF-15, Application for 10-point Veteran Preference](#) (December 2004 version or later)
 - c. VA letter of service-connected disability rating dated 1991 or later.
5. SF-50, Notification of Personnel Action (if applying as a current or former federal employee).
6. Copies of all current licenses.
7. A copy of your college transcripts (Optional unless education is required).

All application packets must be received in Human Resources by Close of Business (COB) on 6/23/2010 .

Application forms may be obtained in Human Resources Office or on our external website,

<http://www.visn20.med.va.gov/Portland/mc/hr> .

Applications may be mailed to:

Portland VA Medical Center, P4HRMS

Attn: T38-10-0191-JD

PO Box 1034

Portland, OR 97207

Or brought in person to:

Portland VA Medical Center

3710 SW US Veterans Hospital Rd

Building 16, Room 300

Portland OR 97239

APPLICANT'S PLEASE NOTE:

- Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement.). Therefore, applicants must report only attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.
- Applicants can verify accreditation at the following website: <http://www.ed.gov/admins/finaid/accred/index.html>. All education claimed by applicants will be verified by the appointing agency accordingly.
- Foreign Education: To receive credit for education completed outside the United States, you must show proof that the education has been submitted to a private organization that specializes in the interpretation of foreign educational credentials and such education has been deemed at least equivalent to that gained in conventional U.S. education programs.

IMPORTANT NOTICE ABOUT APPLICANT'S RESPONSIBILITY:

- It is the applicant's responsibility to submit documentation to support his/her application for this position. Applicant is responsible for ensuring that all experience, formal training, award recognition, etc. are documented in the

application package. Experience may include voluntary or other non-paid experience in the appropriate field. If you feel that your training record contains information pertinent to your qualifications, then you must submit a printed copy of your training record with your application package. Your training record will become part of the specific vacancy file and will not be filed in Official Personnel Folder. Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications.

- **It is the responsibility of the applicant to ensure timely receipt of the application, regardless of the method used for submission. The VA assumes no responsibility for the late delivery of applications (i.e. postal service delays). The Portland VA Medical Center will not accept FAX, or emailed applications or applications in a US government envelope.**